

Setting Up Chrome Remote Access

1. Open the Google Chrome browser on your computer (it's the three-color circle with the blue circle in the middle).
2. Go to remotedesktop.google.com
3. Make sure you are signed into your Gmail account. (If you do not have a gmail account, we may need to set one up for you).
4. Click on "Remote Support" at the top of the screen.
5. Under "Share this screen," click download (Blue circle with an arrow)
6. Follow the onscreen directions to download and install Chrome Remote Desktop.
7. After the computer is set up, you should see a "Generate Code" button where the download button used to be. When clicked it will provide a 12-digit code that will last for 5 minutes.
8. Provide code to the person with whom you are sharing your computer. Once the other person enters the code you provide, they will be connected to your computer. This is a onetime access code, and will allow the other person to access your machine once within five minutes of creating the code.
9. To end the session, click on "Stop Sharing"